

**AGENT INFORMATION**

GENERAL > DESCRIPTION > RESIDENCE INFO > ROOMS & BATHS > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

**AGENT INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® OFFICE ID: \_\_\_\_\_ ® AGENT ID: \_\_\_\_\_ CO-AGENT ID: \_\_\_\_\_

**AGENT INFORMATION**

**GENERAL** > DESCRIPTION > RESIDENCE INFO > ROOMS & BATHS > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

® ADDRESS Please note: ALL fields are required in this section

STREET #: \_\_\_\_\_ MODIFIER: \_\_\_\_\_ DIRECTION:  EAST  SOUTH  NE  SE  NORTH  WEST  NW  SW STREET NAME: \_\_\_\_\_

POST DIRECTION:  EAST  NORTH  NE  NW  SOUTH  SE  SW  WEST SUFFIX: \_\_\_\_\_ UNIT #: \_\_\_\_\_

COUNTY: \_\_\_\_\_ MUNICIPALITY/TOWNSHIP: \_\_\_\_\_ CITY: \_\_\_\_\_

AREA: \_\_\_\_\_ SUBDIVISION / COMPLEX: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ +4: \_\_\_\_\_ CROSS STREET: \_\_\_\_\_

® SCHOOL DISTRICT: \_\_\_\_\_ ® ELEMENTARY SCHOOL: \_\_\_\_\_

® MIDDLE/JR. HIGH SCHOOL: \_\_\_\_\_ ® SENIOR HIGH SCHOOL: \_\_\_\_\_

**GENERAL LISTING INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® TRANSACTION TYPE:  SALE  LEASE SUB LEASE:  YES  NO LEASE TYPE:  GROSS  NET  OTHER AVAILABLE DATE: \_\_\_\_\_

SUB LEASE EXPIRATION DATE: \_\_\_\_\_ TAX ID: \_\_\_\_\_ ® LICENSEE ASSISTING SELLER:  DESIGNATED AGENT  YES  SELLER'S AGENT  NO  TRANSACTION BROKER DUAL AGENCY:  YES  NO

® SPECIAL LISTING CONDITIONS:  FORECLOSURE  PROBATE  NONE  SHORT SALE ® POSSIBLE BUYER FEES:  YES  NO LEGAL DESCRIPTION: \_\_\_\_\_

® LISTING PRICE (\$)/LEASE MONTHLY: \_\_\_\_\_ ® AGREEMENT TYPE:  EXCL RIGHT TO SELL  PURCHASER EXEMPTIONS  EXCLUSIVE AGENCY  VARIABLE RATE  TRANS BROKERAGE ® AGREEMENT TYPE 2:  NOT APPLICABLE  LIMITED SERVICE AD CODE: \_\_\_\_\_

® PUBLISH TO INTERNET:  YES  NO ® SHOW ADDRESS TO PUBLIC:  YES  NO ® PERMIT AVM:  YES  NO ® PERMIT COMMENTS:  YES  NO

**COMMISSIONS** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® SUB AGENCY COMMISSION: \_\_\_\_\_ ® BUYER AGENCY COMMISSION: \_\_\_\_\_ ® TRANS BROKER COMMISSION: \_\_\_\_\_ ® VARIABLE RATE:  YES  NO

COMMISSION COMMENTS: \_\_\_\_\_

**SIZES** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

LOT SIZE (ACRES): \_\_\_\_\_ LOT SIZE SOURCE: \_\_\_\_\_ TOTAL LIVING AREA: \_\_\_\_\_

- APPRAISAL
- BUILDER
- COUNTY RECORDS
- DEED
- LISTING AGENT
- OTHER
- OWNER
- SURVEY

**DETAILS** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

® LISTING DATE: \_\_\_\_\_ ® EXPIRATION DATE: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_ OWNER PHONE AREA + NUMBER : \_\_\_\_\_

OCCUPANT TYPE:  OWNER  TENANT  VACANT OCCUPANT NAME: \_\_\_\_\_ OCCUPANT PHONE AREA + NUMBER : \_\_\_\_\_

® SHOWING INSTRUCTIONS (4):  ALARM SYSTEM  ALSO LISTED IN RESID  APPOINTMENT/MSG  APPOINTMENT-LOCKBOX  APPT. THROUGH MLS  BY APPOINTMENT ONLY  CALL LISTING OFFICE  COMBINATION  KEY AT OFFICE  LISTG AGT ACCOMPANY  MUST CALL  OTHER  OTHER LOCKBOX  SENTRILOCK  SUPRA ® LOT NUMBER: \_\_\_\_\_ ® SECTION: \_\_\_\_\_

® TAXES PAID (\$): \_\_\_\_\_ ® TAX YEAR: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

**DESCRIPTION:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® TYPE:</b> <input type="checkbox"/> ACREAGE RURAL <input type="checkbox"/> ACREAGE URBAN <input type="checkbox"/> AGRICULTURAL LAND <input type="checkbox"/> COMMERCIAL POTENTIAL <input type="checkbox"/> FARM-ROW CROP <input type="checkbox"/> FARM-LIVESTOCK <input type="checkbox"/> MINI-FARM <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATIONAL		<b>® ZONING:</b> _____		<b>TILLABLE ACREAGE:</b> _____		<b>PASTURE ACREAGE:</b> _____					
<b>WOODED ACREAGE:</b> _____		<b>® TOPOGRAPHY:</b> <input type="checkbox"/> BOTTOMLAND <input type="checkbox"/> CROP <input type="checkbox"/> FLOOD PLAIN <input type="checkbox"/> GENTLY ROLLING <input type="checkbox"/> HILLY <input type="checkbox"/> LEVEL LOT <input type="checkbox"/> MEADOW		<input type="checkbox"/> OTHER/UNKNOWN <input type="checkbox"/> PASTURE <input type="checkbox"/> SCATTERED TIMBER <input type="checkbox"/> SLOPING <input type="checkbox"/> TERRACED <input type="checkbox"/> WOODED		<b>SOIL (3):</b> <input type="checkbox"/> CLAY <input type="checkbox"/> LOAMY <input type="checkbox"/> OTHER <input type="checkbox"/> ROCKY <input type="checkbox"/> SANDY		<b>FENCING (3):</b> <input type="checkbox"/> OTHER <input type="checkbox"/> SOME WIRE <input type="checkbox"/> SOME BOARD FENCING <input type="checkbox"/> SOME CROSS FENCING <input type="checkbox"/> SPECIALTY <input type="checkbox"/> NONE			
<b>® ROAD ACCESS (4):</b> <input type="checkbox"/> CITY STREET <input type="checkbox"/> COUNTY ROAD <input type="checkbox"/> EASEMENT ACCESS <input type="checkbox"/> GRAVEL <input type="checkbox"/> INTERSTATE/US HWY. <input type="checkbox"/> LANDLOCKED		<input type="checkbox"/> OTHER <input type="checkbox"/> PAVED <input type="checkbox"/> PRIVATE <input type="checkbox"/> STATE HIGHWAY		<b>® ROAD SURFACE (2):</b> <input type="checkbox"/> ASPHALT <input type="checkbox"/> CONCRETE <input type="checkbox"/> DIRT <input type="checkbox"/> GRAVEL ROCK <input type="checkbox"/> OTHER <input type="checkbox"/> TAR/CHIPS		<b>ROAD FRONTAGE:</b> _____		<b>® CURRENT USAGE (7):</b> <input type="checkbox"/> CATTLE <input type="checkbox"/> CROPS <input type="checkbox"/> GRAZING <input type="checkbox"/> HOGS <input type="checkbox"/> HORSES <input type="checkbox"/> LIVESTOCK <input type="checkbox"/> NURSERY <input type="checkbox"/> ORCHARD		<input type="checkbox"/> OTHER TYPE OPERATION <input type="checkbox"/> PASTURE <input type="checkbox"/> POULTRY <input type="checkbox"/> RECREATION <input type="checkbox"/> RESIDENCE <input type="checkbox"/> TENANT/LEASED <input type="checkbox"/> TREE FARM <input type="checkbox"/> UNUSED/NAT STATE/UND	
<b>POSSIBLE USE (7):</b> <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> HORSES <input type="checkbox"/> HUNTING/FISHING <input type="checkbox"/> LIVESTOCK <input type="checkbox"/> MANUFACTURED HOME <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATION <input type="checkbox"/> RESIDENCE <input type="checkbox"/> RESIDENTIAL LOTS <input type="checkbox"/> TENANT FARMING		<b>BUILDINGS (7):</b> <input type="checkbox"/> ADDITIONAL LIV QTRS <input type="checkbox"/> BARN(S) <input type="checkbox"/> CATTLE BARN(S) <input type="checkbox"/> CHICKEN HOUSE <input type="checkbox"/> CONFINEMENT-BUILDING <input type="checkbox"/> CORN CRIB <input type="checkbox"/> DAIRY BARN(S) <input type="checkbox"/> DWELLING <input type="checkbox"/> EQUIPMENT SHED <input type="checkbox"/> FEED LOT <input type="checkbox"/> GRAIN STORAGE <input type="checkbox"/> HOG BARN(S) <input type="checkbox"/> INDOOR RIDING RING <input type="checkbox"/> METAL BUILDING <input type="checkbox"/> MOBILE HOME		<input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> OUTDOOR RIDING RING <input type="checkbox"/> POLE BARN(S) <input type="checkbox"/> SHED <input type="checkbox"/> SHOP <input type="checkbox"/> SILO(S) <input type="checkbox"/> STABLE(S) <input type="checkbox"/> TENANT HOUSE <input type="checkbox"/> UTILITY BUILDING		<b>® SALE INCLUDES (6):</b> <input type="checkbox"/> ALL CROPS <input type="checkbox"/> CROPS NEGOTIABLE <input type="checkbox"/> DRAINAGE ASSESSMENT <input type="checkbox"/> EASEMENT <input type="checkbox"/> EQUIPMENT <input type="checkbox"/> FARM IMP LEASE <input type="checkbox"/> HUNTING LEASE <input type="checkbox"/> HUNTING RIGHTS <input type="checkbox"/> ALL MINERAL RIGHTS <input type="checkbox"/> MINERAL RIGHTS LEASE <input type="checkbox"/> MORE/CALL OFFICE <input type="checkbox"/> NO MINERAL RIGHTS <input type="checkbox"/> NO CROPS <input type="checkbox"/> NO HUNTING RIGHTS <input type="checkbox"/> RESIDENTIAL LEASE <input type="checkbox"/> SALE-LIVESTOCK <input type="checkbox"/> SOME CROPS		<b>SPECIAL DESCRIPTION:</b> <input type="checkbox"/> DISPLAY <input type="checkbox"/> ENERGY STAR HOME <input type="checkbox"/> INTERIOR ELEVATOR IN RESIDENCE <input type="checkbox"/> LEED-CERT. GREEN <input type="checkbox"/> NAHB/GBI VER. GREEN <input type="checkbox"/> NO STEP/RAMP ENTRY <input type="checkbox"/> OTHER <input type="checkbox"/> REHABBED <input type="checkbox"/> RENOVATED <input type="checkbox"/> SOME ACCESSIBLE FEATURES <input type="checkbox"/> SPEC HOME			

**DETAILS** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® MAIN RESIDENCE (2):</b> <input type="checkbox"/> 1.5 STORY <input type="checkbox"/> 2.5 STORY <input type="checkbox"/> 2 STORY <input type="checkbox"/> 3+ STORY <input type="checkbox"/> ADDITIONAL RESIDENCE <input type="checkbox"/> A-FRAME <input type="checkbox"/> BI-LEVEL <input type="checkbox"/> BUNGALOW / COTTAGE <input type="checkbox"/> EARTH HOME <input type="checkbox"/> MANUFACTURED		<input type="checkbox"/> MULTI-LEVEL <input type="checkbox"/> NEEDS REHAB <input type="checkbox"/> NEED UPDATING <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> RANCH <input type="checkbox"/> RAISED RANCH <input type="checkbox"/> SPLIT FOYER <input type="checkbox"/> TRI-LEVEL <input type="checkbox"/> SOME UPDATING		<b>APPROXIMATELY SQ FT:</b> _____		<b>AGE (YEARS):</b> _____		<b>IF AGE=0:</b> <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> UNDER CONSTRUCTION <input type="checkbox"/> UNKNOWN <input type="checkbox"/> TBB	
<b>® BASEMENT DESCRIPTION (8):</b> <input type="checkbox"/> BATHROOM IN LL <input type="checkbox"/> CELLAR <input type="checkbox"/> CONCRETE BLOCK <input type="checkbox"/> SPACE/CRAWL OR OTHER <input type="checkbox"/> FULL <input type="checkbox"/> NONE <input type="checkbox"/> PARTIALLY FINISHED <input type="checkbox"/> PARTIAL <input type="checkbox"/> POURED CONCRETE <input type="checkbox"/> REC/FAMILY AREA <input type="checkbox"/> ROUGHED-IN FIREPLACE <input type="checkbox"/> ROUGHED-IN BATH <input type="checkbox"/> SLAB <input type="checkbox"/> SLEEPING AREA <input type="checkbox"/> SUMP PIT/PUMP <input type="checkbox"/> STONE/ROCK <input type="checkbox"/> STORAGE/LOCKER <input type="checkbox"/> UNFINISHED <input type="checkbox"/> WALK-OUT		<b>® CONSTRUCTION (5):</b> <input type="checkbox"/> ALUMINUM SIDING <input type="checkbox"/> ASBESTOS SHINGLE <input type="checkbox"/> BRICK VENEER DECRTV <input type="checkbox"/> BRICK VENEER PREDOM <input type="checkbox"/> BRICK/STONE MSN PRED <input type="checkbox"/> CEDAR/WOOD <input type="checkbox"/> CONCRETE BLOCK <input type="checkbox"/> FL BRICK/STN VENEER <input type="checkbox"/> FRAME <input type="checkbox"/> LOG <input type="checkbox"/> LOG HOME <input type="checkbox"/> OTHER <input type="checkbox"/> PRE-FAB <input type="checkbox"/> STEEL SIDING <input type="checkbox"/> STUCCO <input type="checkbox"/> VINYL SIDING		<b>® ARCHITECTURE (6):</b> <input type="checkbox"/> COLONIAL <input type="checkbox"/> CONTEMPORARY <input type="checkbox"/> ENGLISH <input type="checkbox"/> FRENCH <input type="checkbox"/> HISTORIC <input type="checkbox"/> LOG <input type="checkbox"/> MANSE <input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> RUSTIC <input type="checkbox"/> TRADITIONAL <input type="checkbox"/> SHELL <input type="checkbox"/> TUDOR <input type="checkbox"/> SPANISH <input type="checkbox"/> VICTORIAN <input type="checkbox"/> OTHER <input type="checkbox"/> WESTERN		<b>® NUMBER OF FIREPLACES:</b> _____			

**DETAILS CONTINUED:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>FIREPLACE TYPE (4):</b> <input type="checkbox"/> CIRCULATING BLOWER <input type="checkbox"/> ELECTRIC <input type="checkbox"/> FREESTANDING/STOVE <input type="checkbox"/> FULL MASONRY <input type="checkbox"/> GAS <input type="checkbox"/> INSERT <input type="checkbox"/> MORE THAN ONE <input type="checkbox"/> NON FUNCTIONAL <input type="checkbox"/> WOODBURNING FIREPLCE	<b>FIREPLACE LOCATION (5):</b> <input type="checkbox"/> BASEMENT <input type="checkbox"/> BEDROOM <input type="checkbox"/> DEN/LIBRARY <input type="checkbox"/> DINING ROOM <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> GRAND ENTRY HALL <input type="checkbox"/> GREAT ROOM <input type="checkbox"/> HEARTH ROOM <input type="checkbox"/> KITCHEN <input type="checkbox"/> LIVING ROOM <input type="checkbox"/> MASTER BEDROOM	<b>INTERIOR MISCELLANEOUS (8):</b> <input type="checkbox"/> BREAKFAST BAR <input type="checkbox"/> CATHEDRAL CEILINGS <input type="checkbox"/> DINING COMBO <input type="checkbox"/> DISHWASHER <input type="checkbox"/> DISPOSAL <input type="checkbox"/> EAT-IN KITCHEN <input type="checkbox"/> ENTRY FOYER <input type="checkbox"/> PANTRY <input type="checkbox"/> RANGE/OVEN <input type="checkbox"/> SEPARATE DINING ROOM <input type="checkbox"/> SOME WALK-IN CLOSETS <input type="checkbox"/> SOME WALL-TO-WALL CP <input type="checkbox"/> SOME STORM DOORS <input type="checkbox"/> SOME WOOD FLOORS <input type="checkbox"/> SOME INSULATED WNDWS <input type="checkbox"/> VAULTED CEILINGS	<b># GARAGE SPACES:</b> _____  <b>GARAGE DIMENSIONS:</b> _____
---	--	--	--

<b># CARPORT SPACES:</b> _____	<b>PARKING DESCRIPTION (8):</b> <input type="checkbox"/> ACCESSIBLE PARKING <input type="checkbox"/> ADDITIONAL PARKING <input type="checkbox"/> ATTACHED GARAGE <input type="checkbox"/> BASEMENT/TUCK-UNDER <input type="checkbox"/> CIRCLE DRIVE <input type="checkbox"/> COVERED <input type="checkbox"/> DETACHED <input type="checkbox"/> GARAGE DOOR OPENER <input type="checkbox"/> OTHER <input type="checkbox"/> OVERSIZE <input type="checkbox"/> REAR/SIDE ENTRY <input type="checkbox"/> TANDEM PARKING <input type="checkbox"/> WORKSHP/STORAGE AREA	<b>MISCELLANEOUS (17):</b> <input type="checkbox"/> BURGLAR ALARM-OWNED <input type="checkbox"/> BURGLAR ALARM-LEASED <input type="checkbox"/> CHAIR LIFT <input type="checkbox"/> COVERED PORCH <input type="checkbox"/> DECK <input type="checkbox"/> DOCK <input type="checkbox"/> ELEVATOR IN RESIDENCE <input type="checkbox"/> GAZEBO <input type="checkbox"/> HOME PROTECTION PLCY <input type="checkbox"/> LAKE ACCESS <input type="checkbox"/> PATIO <input type="checkbox"/> PORCH <input type="checkbox"/> SATELLITE DISH <input type="checkbox"/> SCENIC VIEW  <input type="checkbox"/> SCREENED PORCH <input type="checkbox"/> SHAKE ROOF <input type="checkbox"/> SMOKE ALARM/DETEC <input type="checkbox"/> TV ANTENNA <input type="checkbox"/> WATERFRONT LOT <input type="checkbox"/> WATER VIEW <input type="checkbox"/> WHEELCHAIR ACCESSIBLE ENTRY	<b>AMENITIES (14):</b> <input type="checkbox"/> AIR STRIP <input type="checkbox"/> BELL TELEPHONE <input type="checkbox"/> GREENHOUSE <input type="checkbox"/> HANDICAP EQUIPPED <input type="checkbox"/> HOT TUB <input type="checkbox"/> HIGH SPEED CONN. <input type="checkbox"/> INDOOR POOL <input type="checkbox"/> INGROUND POOL <input type="checkbox"/> JET TUB <input type="checkbox"/> OTHER <input type="checkbox"/> ABOVE GROUND POOL <input type="checkbox"/> SAUNA <input type="checkbox"/> SECURITY LIGHTING <input type="checkbox"/> SKYLIGHTS <input type="checkbox"/> TENNIS COURT <input type="checkbox"/> UNDERGROUND UTIL <input type="checkbox"/> WHEELCHAIR ORIENTD <input type="checkbox"/> WORKSHOP/HOBBY AREA
--------------------------------	---	--	--

<b>® DISCLOSURES (5):</b> <input type="checkbox"/> CITY <input type="checkbox"/> CODE COMPLIANCE REQD <input type="checkbox"/> FLOOD PLAIN NO <input type="checkbox"/> FLOOD PLAIN YES <input type="checkbox"/> HISTORIC RESTRICTION <input type="checkbox"/> LIMITED SELLER DISCL <input type="checkbox"/> NO OTHER KNOWN RESTR <input type="checkbox"/> OCCUPANCY PERM REQ <input type="checkbox"/> OTHER-CALL LIST AGENT <input type="checkbox"/> SELLERS DISCL. AVAIL <input type="checkbox"/> SELLERS DISCL. NOT AVAIL <input type="checkbox"/> UNINCORPORATED	<b>® CONDITIONS (2):</b> <input type="checkbox"/> ASBESTOS <input type="checkbox"/> LEAD BASE PAINT/PIPE <input type="checkbox"/> UNKNOWN <input type="checkbox"/> OTHER	<b>® DOCUMENTS AT OFFICE (6):</b> <input type="checkbox"/> AERIAL PHOTO <input type="checkbox"/> CROP YIELD DATA <input type="checkbox"/> CROP LEASE <input type="checkbox"/> FARM LEASE <input type="checkbox"/> NONE <input type="checkbox"/> PASTURE LEASE <input type="checkbox"/> PLAT <input type="checkbox"/> SURVEY <input type="checkbox"/> TOPOGRAPHICAL MAP <input type="checkbox"/> OTHER ADDITIONAL INF	<b>® OWNERSHIP:</b> <input type="checkbox"/> BANK <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> OWNER BY CONTRACT <input type="checkbox"/> PRIVATE <input type="checkbox"/> RELOCATION
---	--	--	--

**® ROOMS & BATHS** Please note: ALL fields are required in this section

<b>®# OF ROOMS:</b> _____	<b>® UPPER BEDROOMS:</b> _____	<b>® UPPER FULL BATHS:</b> _____	<b>® UPPER HALF BATHS:</b> _____	<b>® MAIN BEDROOMS:</b> _____
<b>® MAIN FULL BATHS:</b> _____	<b>® MAIN HALF BATHS:</b> _____	<b>® LOWER BEDROOMS:</b> _____	<b>® LOWER FULL BATHS:</b> _____	<b>® LOWER HALF BATHS:</b> _____

**BEDROOMS · BATHROOMS · TOTAL FULL BATHS · TOTAL HALF BATHS:**

<b>ROOM TYPE:</b> <input type="checkbox"/> BATHROOM <input type="checkbox"/> BEDROOM <input type="checkbox"/> BKFST ROOM <input type="checkbox"/> DEN <input type="checkbox"/> DINING ROOM <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> GREAT ROOM <input type="checkbox"/> HEARTH  <input type="checkbox"/> KITCHEN <input type="checkbox"/> LIVING ROOM <input type="checkbox"/> LAUNDRY ROOM <input type="checkbox"/> MASTER BEDROOM <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATION ROOM <input type="checkbox"/> SITTING ROOM <input type="checkbox"/> STORAGE	<b>ROOM LENGTH:</b> _____  <b>ROOM WIDTH:</b> _____  <b>ROOM LEVEL:</b> <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> U	<b>WINDOW COVERING:</b> <input type="checkbox"/> NONE <input type="checkbox"/> SOME	<b>FLOOR COVERING:</b> <input type="checkbox"/> CARPETING <input type="checkbox"/> CERAMIC TILE <input type="checkbox"/> LAMINATE <input type="checkbox"/> MARBLE <input type="checkbox"/> OTHER  <input type="checkbox"/> PARQUET <input type="checkbox"/> VINYL <input type="checkbox"/> WOOD <input type="checkbox"/> WOOD VENEER
--	--	---	--

**BEDROOMS · BATHROOMS · TOTAL FULL BATHS · TOTAL HALF BATHS:**

<b>ROOM TYPE:</b> <input type="checkbox"/> BATHROOM <input type="checkbox"/> BEDROOM <input type="checkbox"/> BKFST ROOM <input type="checkbox"/> DEN <input type="checkbox"/> DINING ROOM <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> GREAT ROOM <input type="checkbox"/> HEARTH  <input type="checkbox"/> KITCHEN <input type="checkbox"/> LIVING ROOM <input type="checkbox"/> LAUNDRY ROOM <input type="checkbox"/> MASTER BEDROOM <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATION ROOM <input type="checkbox"/> SITTING ROOM <input type="checkbox"/> STORAGE	<b>ROOM LENGTH:</b> _____  <b>ROOM WIDTH:</b> _____  <b>ROOM LEVEL:</b> <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> U	<b>WINDOW COVERING:</b> <input type="checkbox"/> NONE <input type="checkbox"/> SOME	<b>FLOOR COVERING:</b> <input type="checkbox"/> CARPETING <input type="checkbox"/> CERAMIC TILE <input type="checkbox"/> LAMINATE <input type="checkbox"/> MARBLE <input type="checkbox"/> OTHER  <input type="checkbox"/> PARQUET <input type="checkbox"/> VINYL <input type="checkbox"/> WOOD <input type="checkbox"/> WOOD VENEER
--	--	---	--

AGENT INFORMATION > GENERAL > DESCRIPTION > RESIDENCE INFO > **ROOMS & BATHS** > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

**BEDROOMS • BATHROOMS • TOTAL FULL BATHS • TOTAL HALF BATHS:**

<b>ROOM TYPE:</b> <input type="checkbox"/> BATHROOM <input type="checkbox"/> BEDROOM <input type="checkbox"/> BKFST ROOM <input type="checkbox"/> DEN <input type="checkbox"/> DINING ROOM <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> GREAT ROOM <input type="checkbox"/> HEARTH <input type="checkbox"/> KITCHEN <input type="checkbox"/> LIVING ROOM <input type="checkbox"/> LAUNDRY ROOM <input type="checkbox"/> MASTER BEDROOM <input type="checkbox"/> OTHER <input type="checkbox"/> RECREATION ROOM <input type="checkbox"/> SITTING ROOM <input type="checkbox"/> STORAGE	<b>ROOM LENGTH:</b> _____ <b>ROOM WIDTH:</b> _____ <b>ROOM LEVEL:</b> <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> U	<b>WINDOW COVERING:</b> <input type="checkbox"/> NONE <input type="checkbox"/> SOME	<b>FLOOR COVERING:</b> <input type="checkbox"/> CARPETING <input type="checkbox"/> CERAMIC TILE <input type="checkbox"/> LAMINATE <input type="checkbox"/> MARBLE <input type="checkbox"/> OTHER <input type="checkbox"/> PARQUET <input type="checkbox"/> VINYL <input type="checkbox"/> WOOD <input type="checkbox"/> WOOD VENEER
--	--	---	--

AGENT INFORMATION > GENERAL > DESCRIPTION > RESIDENCE INFO > **ROOMS & BATHS** > UTILITIES, ASSUMPTIONS & FINANCIAL INFO

**UTILITIES:** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® UTILITIES ON SITE (5):</b> <input type="checkbox"/> ELECTRIC <input type="checkbox"/> GAS <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> TELEPHONE <input type="checkbox"/> SEWER <input type="checkbox"/> WATER	<b>CABLE AVAILABLE:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>® WATER AT SITE (5):</b> <input type="checkbox"/> CISTERN <input type="checkbox"/> COMMUNITY <input type="checkbox"/> LAKE WATER <input type="checkbox"/> NONE <input type="checkbox"/> NOT CONNECTED <input type="checkbox"/> OTHER <input type="checkbox"/> POND <input type="checkbox"/> PUBLIC <input type="checkbox"/> RIVER <input type="checkbox"/> SPRING WATER <input type="checkbox"/> STREAM WATER <input type="checkbox"/> WELL	<b>SEWER SITE (3):</b> <input type="checkbox"/> AERATOR <input type="checkbox"/> COMMUNITY <input type="checkbox"/> LAGOON <input type="checkbox"/> NONE <input type="checkbox"/> NOT CONNECTED <input type="checkbox"/> OTHER <input type="checkbox"/> PUBLIC <input type="checkbox"/> SEPTIC <input type="checkbox"/> SHARED <input type="checkbox"/> TERRE DU LAC
---	--	--	--

<b>EASEMENTS (3):</b> <input type="checkbox"/> OTHER <input type="checkbox"/> ROAD/RIGHT OF WAY <input type="checkbox"/> UTILITY	<b>COOLING (6):</b> <input type="checkbox"/> 1 WINDOW/WALL <input type="checkbox"/> 2 WINDOW/WALL <input type="checkbox"/> 3 PLUS WINDOW/WALL <input type="checkbox"/> ATTIC FAN <input type="checkbox"/> CEILING FAN <input type="checkbox"/> CENTRAL-ELECTRIC <input type="checkbox"/> CENTRAL-GAS <input type="checkbox"/> HEAT PUMP <input type="checkbox"/> NONE <input type="checkbox"/> ZONED <input type="checkbox"/> OTHER	<b>WATER HEATER (2):</b> <input type="checkbox"/> ADDITIONAL <input type="checkbox"/> ELECTRIC <input type="checkbox"/> GAS <input type="checkbox"/> OTHER <input type="checkbox"/> PROPANE <input type="checkbox"/> SOLAR	<b>PROPANE TANK:</b> <input type="checkbox"/> LEASED <input type="checkbox"/> NONE <input type="checkbox"/> OWNED
---	--	--	--

<b>HEATING (5):</b> <input type="checkbox"/> ELECTRONIC AIR FLTRS <input type="checkbox"/> BASEBOARD <input type="checkbox"/> CEILING <input type="checkbox"/> DUAL SYSTEM <input type="checkbox"/> FORCED AIR <input type="checkbox"/> GRAVITY AIR <input type="checkbox"/> HEAT PUMP <input type="checkbox"/> HUMIDIFIER <input type="checkbox"/> HOT WATER/STEAM <input type="checkbox"/> OTHER <input type="checkbox"/> NONE <input type="checkbox"/> RADIANT FLOOR <input type="checkbox"/> RADIATOR(S) <input type="checkbox"/> SPACE HEATERS	<b>HEAT SOURCE (3):</b> <input type="checkbox"/> COAL <input type="checkbox"/> ELECTRIC <input type="checkbox"/> GAS <input type="checkbox"/> OIL <input type="checkbox"/> OTHER <input type="checkbox"/> PROPANE <input type="checkbox"/> WOOD <input type="checkbox"/> WOOD INSERT	<b>PROPERTY WATER:</b> <input type="checkbox"/> 2 PONDS <input type="checkbox"/> 3+ PONDS <input type="checkbox"/> CREEK <input type="checkbox"/> LAKE <input type="checkbox"/> NONE <input type="checkbox"/> OTHER <input type="checkbox"/> POND <input type="checkbox"/> RIVER <input type="checkbox"/> SPRING <input type="checkbox"/> WATERFRONT <input type="checkbox"/> WATER VIEW	<b>UTILITY AVERAGE:</b> _____
---	--	---	-------------------------------

**ASSUMPTION INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® 1ST ASSUMABLE:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>APPROX ASSUMABLE BALANCE (\$):</b> _____	<b>ASSUMABLE MORTGAGE PAYMENT (\$):</b> _____	<b>ASSUMABLE PAYMENT:</b> <input type="checkbox"/> PI <input type="checkbox"/> PIT <input type="checkbox"/> PITI <input type="checkbox"/> OTHER
<b>YEARS REMAINING (#):</b> _____	<b>ASSUMABLE INTEREST RATE (%):</b> _____	<b>ASSUMPTION FEE (\$):</b> _____	<b>2ND MORTGAGE</b> <input type="checkbox"/> YES <input type="checkbox"/> NO

**FINANCIAL / MISCELLANEOUS INFORMATION** Instructions: ® Denotes required information that must be provided. For Multiple Selections, Number in order of importance.

<b>® SELLING TERMS (5):</b> <input type="checkbox"/> 2ND AVAILABLE <input type="checkbox"/> ASSUMPTION <input type="checkbox"/> BUY DOWN <input type="checkbox"/> CASH <input type="checkbox"/> CONVENTIONAL <input type="checkbox"/> EXCHANGE <input type="checkbox"/> FARMERS HOME ADMIN <input type="checkbox"/> FHA <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> FEDERAL LAND BANK <input type="checkbox"/> LEASE <input type="checkbox"/> LEASE BACK <input type="checkbox"/> LEASE OPTION <input type="checkbox"/> LEASE PURCHASE <input type="checkbox"/> OWNER MAY FINANCE <input type="checkbox"/> PRIVATE <input type="checkbox"/> RENT <input type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> RRM/ARM <input type="checkbox"/> SELLER ASSIST <input type="checkbox"/> SELLER MAY PAY SMCLS <input type="checkbox"/> SELL AS ENTITY <input type="checkbox"/> SPECL FINCG CALL AGENT <input type="checkbox"/> TRADE-IN <input type="checkbox"/> VA <input type="checkbox"/> OTHER <input type="checkbox"/> PRODUCTION CREDIT	<b>POSSESSION (3):</b> <input type="checkbox"/> 30 DAYS <input type="checkbox"/> AT CLOSING <input type="checkbox"/> IMMEDIATE <input type="checkbox"/> LEASE OUT STAND <input type="checkbox"/> NEGOTIABLE <input type="checkbox"/> OTHER <input type="checkbox"/> POSSESSION OTHER HM <input type="checkbox"/> SPECIFIC DATE <input type="checkbox"/> TENANTS RIGHTS <input type="checkbox"/> TO BE CONSTRUCTED <input type="checkbox"/> UNDER CONSTRUCTION
---	--

**SELLER(S) SIGNATURE:** \_\_\_\_\_